

## Loudoun County Equine Alliance (LCEA) Meeting – February 15, 2018

### Draft

The meeting began at approximately 6:35 p.m.

Board members present were ~~Paula Beckett Bliss, Louise Cotulla~~, Kelly Foltman, Emily Houston, Stephanie Jennings, ~~Michelle (Sheli) King~~, Marion Lee, Janet Vandervaart, and ~~Christie Kimberlin~~.

**Secretary:** No minutes were presented for approval.

**Treasurer:** There was no treasurer's report.

**Membership:** There was no membership report.

**Joint Tuesday Talks:** It was confirmed that EMC would purchase refreshments. Louise and Marion will handle sign-in.

**Expo update:** There was a review of business members and table sign-up. Sheli, Janet, and Stephanie have various responsibilities for food. Christie, Emily, Marion, and Louise will man the sign-in table. The following tasks and contributions were confirmed. Stephanie will provide wine vouchers, advertisements for the annual meeting to put in vendor packets, membership forms, flyers, food id cards, tent cards for each business vendor, rack cards, pens, and name tags. We still have plenty of raffle tickets. Janet will provide three raffle jars. Christie will get banners – one for each sponsor. There will be a ¼ page ad in the Loudoun Times Mirror, Loudoun Now, and possibly other local papers. Emily will print invitations to distribute.

The meeting adjourned at approximately 7:00 p.m.

Respectfully submitted by Marion Lee